



Reid Memorial Presbyterian Church
2261 Walton Way, Augusta, GA 30904
Office (706) 733-2275 / Fax (706) 738-4000
www.reidchurchaugusta.org

Wedding Request Form

Requested Wedding Date: _____ Requested Wedding Time: _____

Requested Rehearsal Date: _____ Requested Rehearsal Time: _____

Full Name: _____

Address: _____

Cell Phone: _____ Other Phone: _____

Church Membership: _____

Parent: _____ Church Membership: _____

Parent: _____ Church Membership: _____

Full Name: _____

Address: _____

Cell Phone: _____ Other Phone: _____

Church Membership: _____

Parent: _____ Church Membership: _____

Parent: _____ Church Membership: _____

RMPC Presiding Minister: _____

Request for _____

Guest Minister: _____

RMPC Musician(s) Requested

☐ Pianist: _____

☐ Organist: _____

Request for
Guest Musician(s): _____

Florist &
Contact Name: _____

Address: _____

Phone: _____

Time to start decorating: _____ Time of pick-up: _____

Will flowers be left for Sunday Service? ☐ YES ☐ NO

Photographer: _____

Address: _____

Phone: _____

Time pictures
Will be taken: _____ Notes: _____

Videographer: _____

Address: _____

Phone: _____

Notes: _____

Would you like to have the ceremony live-streamed? ☐ Yes ☐ No

(If Yes, our Wedding Director will secure both Sound & Video Technicians.)



Reid Memorial Presbyterian Church
2261 Walton Way, Augusta, GA 30904
Office (706) 733-2275 / Fax (706) 738-4000
www.reidchurhaugusta.org

Total Number of Attendants: _____

Time Attendants will arrive at church: _____

Honor
Attendant(s): _____

Flower
Attendant(s): _____
Ring
Attendant(s): _____

Will reception be held at a facility outside of Reid Memorial Presbyterian Church? ☐ Yes ☐ No

If reception will be held at RMPC, which area(s) is/are requested? *(See facility use policy for more information.)*

☐ Fellowship Hall ☐ Congregational Life Center ☐ Other _____

Name/Phone/Address of Caterer _____

All weddings held on the premises shall be approved by Session of Reid Memorial Presbyterian Church. Our Wedding Director will contact you as soon as possible after your request has been reviewed by Session. They will assist you through the remainder of the process with any matters pertaining to RMPC facilities, use of equipment, church personnel, decorum, etc. The Wedding Director will be present at the rehearsal and at the wedding. **Outside wedding consultants will not be used to direct the worship service.**

Signature

Printed Name

Date Signed

CHURCH USE ONLY

Wedding Director: _____ Presiding Minister: _____

Audio Technician: _____ Video Technician: _____

Session Approval Date: _____ Confirmed Date/Time of Wedding: _____

Revised: July 2023
Session Approved: August 2023